ARTICLE I. PURPOSE
The purpose of the Advisory Committee shall be to advise the Trustees of the Rochester Regional Library Council (RRLC) on program and budget priorities and such other matters as the Trustees refer to this Committee. The Committee shall serve to represent the interests and needs of member organizations, and to ensure that members have a voice in shaping RRLC priorities and services.

ARTICLE II. MEMBERSHIP
The Advisory Committee shall be composed of both Full and Affiliate RRLC members, with the goal of widely representing the full range of library and organization types within the RRLC membership. Committee Members shall include the library director (or their designee) of these institutions:

**Academic Libraries:**
- Charles J. Meder Library, Finger Lakes Community College
- Drake Library, The College at Brockport, SUNY
- Lavery Library, St. John Fisher College
- Leroy V. Good Library, Monroe Community College
- Lorette Wilmot Library, Nazareth College
- Milne Library, SUNY Geneseo
- RIT Libraries, Rochester Institute of Technology
- River Campus Libraries, University of Rochester
- Sibley Music Library, Eastman School of Music, University of Rochester
- Thomas B. Golisano Library, Roberts Wesleyan College
- Warren Huntington Smith Library, Hobart and William Smith Colleges

**Medical and Hospital Libraries:**
- Edward G. Miner Library, University of Rochester
- Werner Medical Library, Rochester Regional Health

**Public Library Systems:**
- Monroe County Library System
- Pioneer Library System
School Library Systems:

- Genesee Valley Educational Partnership School Library System
- Monroe 1 BOCES School Library System
- Monroe 2-Orleans BOCES School Library System
- Rochester City School District School Library System
- Wayne-Finger Lakes BOCES School Library System

Non-profit, Museum, and Special Libraries:

- RRLC Full Member representative
- RRLC Affiliate Member representative

Director of the RRLC (ex-officio non-voting)

Article III: Term and Appointment
Committee members shall be appointed to serve two-year terms. The Executive Subcommittee will solicit and nominate members for appointment, secure their consent to serve, and present the names to the Advisory Committee for approval. Appointments will be made during the first meeting of the fiscal year, in September.

Article IV: Role of Members
The role of Committee members shall be to speak for the needs and interests of the organization type they represent, to support RRLC in designing high quality programs and services for the full range of RRLC members, and to share news and developments from their home organization with Committee to encourage collegiality and collaboration within the region.

Article V: Officers
1. The officers shall consist of the Chairperson, and the immediate past Chairperson.
2. The duties of the Chairperson shall be to run the meetings of the Advisory Committee, to call meetings of the Committee, to represent the Committee to the Trustees, and attend the meetings of the Board of Trustees. The duties of the immediate past Chairperson shall be to stand in for the Chairperson as needed.
3. The term of office of the Chairperson shall be two years, beginning July 1 and ending June 30, or until a successor is elected. No chairperson shall serve more than two consecutive terms.
4. The Executive Subcommittee will solicit and nominate a committee member for Chairperson, secure their consent to serve, and conduct the election of the Chairperson at committee meeting in May for an appointment beginning on July 1.

Article VI: Meetings
The Advisory Committee shall have a minimum of five regularly scheduled meetings just prior to the regularly scheduled Trustees meetings; additional meetings may be called by the Chairperson. The Executive Director of RRLC, or their representative, shall attend all meetings of the Advisory Committee.
Article VII: Quorum
A quorum of the Advisory Committee is one-half of the total membership of the Committee.

Article VIII: Subcommittees
1. The Executive Subcommittee shall be the only standing subcommittee, composed of the Chairperson, immediate past Chairperson, and three additional Committee members. The three additional Committee members should be chosen to represent a variety of RRLC member types.
   - Executive Subcommittee appointments shall be for two year terms, beginning on July 1 and ending on June 30. The Chairperson and immediate past Chairperson will solicit and nominate members to serve on the Executive Subcommittee, secure their consent to serve, and present the member names for approval of the full Advisory Committee at the May meeting for appointments beginning July 1.
   - The role of the Executive Subcommittee is to confer with the RRLC Executive Director, advise the RRLC Board of Trustees, nominate Advisory Committee Officers (specified in Article V), and nominate Committee members to serve on the Advisory Committee (specified in Article III).
2. The Advisory Committee may establish ad hoc subcommittees as needed to conduct Committee business or to study relevant issues. Examples of ad hoc subcommittees may include: Bylaws Review, Membership, or other subcommittees as needed.
   - Appointments to ad hoc subcommittees shall be made by the Chairperson, subject to approval by the full Advisory Committee.
3. The RRLC Executive Director shall be ex-officio, non-voting member of all subcommittees.

Article IX: Bylaws Review and Amendments
1. Advisory Committee Bylaws shall be reviewed every two years by the full Advisory Committee. If updates or amendments are required, the Committee may create an ad hoc Bylaws Review Subcommittee to make recommendations on updates and amendments.
2. Amendments to these bylaws may be recommended to the RRLC Board of Trustees by a two-thirds vote of those present at a meeting of the Advisory Committee.

Article X: Rules
Meetings shall be conducted in accordance with Robert’s Rules of Order, Newly Revised.

Bylaws adopted by the RRLC Board of Trustees on June 5, 1980
Revised August 30, 1984
Revised September 5, 1991
Revised June 19, 2000
Revised November 15, 2018