

## Coordinated Collection Development Program Guidelines for Resource Sharing

These guidelines have been developed by the Program Administrator for the Coordinated Collection Development Program with the assistance of the Reference and Research Library Resources Systems who administer the Program at the local level. The purpose of this program is to enhance academic library collections thereby strengthening regional collections that are available via resource sharing. These guidelines provide an interpretation of Commissioner's Regulations and may be revised as the need arises.

Commissioner's Regulation §90.15 (e) **Maintenance of Effort** states...*amount expended for library materials*; therefore electronic access to a database from which library material, e.g. a journal article, journal citation, or other information sources that may be retrieved, can be included as part of the total library materials expenditures in order to demonstrate maintenance of collection-building efforts from year-to-year.

Commissioner's Regulation's §90.15 (d) states that *grant funds shall be expended for library materials only*; therefore,

1. Any library materials can be purchased under the resource sharing program by an academic institution as long as it can be lent to or used by the patrons of members of the reference and research library resources systems.
2. Periodicals, serials, and reference materials can be purchased as long as they can be lent to or used by patrons of members of the reference and research library resources systems; in other words, the materials need not circulate if they do not circulate to students or faculty in the home academic institution.
3. Electronic database costs can be paid under the resource sharing program by an academic institution if the license permits on site use by patrons by members of the reference and research library resources systems.
4. Fees providing access to materials acquired through document delivery can not be included because the materials are not subsequently available for loan to others.
5. Duplication of titles purchased with Coordinated Collection Development Program funds in different academic libraries is acceptable if the duplication meets regional collection development needs.
6. All use of Coordinated Collection Development Program funds presumes that there is also an ongoing and substantial commitment of institutional funds to collection development, as required in the legislation for the Coordinated Collection Development Program.